



320 SOUTH OAK STREET
SAUK CENTRE, MN 56378
PH: (320) 352-2203 FAX: (320) 352-0121

APPLICATION FOR SUBDIVISION REVIEW

Please Type or Print Neatly. Attach additional sheets if necessary.

APPLICANT NAME(S): _____ **DATE:** _____

ADDRESS(ES):

PHONE NUMBER(S): _____ **FAX:** _____

PROPERTY OWNER NAME(S) (if different from Applicant): _____

ADDRESS: _____

PHONE NUMBER: _____ **FAX:** _____

PLEASE ATTACH ANY ADDITIONAL NAMES, ADDRESSES AND TELEPHONE NUMBERS OF ANY OTHER PERSONS, FIRM AND CORPORATION HOLDING INTERESTS IN SAID LAND.

I/We, the undersigned, hereby make the following application to the Planning Commission and City Council of the City of Sauk Centre, Stearns County, Minnesota. (Applicants have the responsibility of checking all applicable ordinances pertaining to their application and complying with all ordinance requirements):

A. Application is hereby made for: (Applicant must check any/all appropriate items)

- _____ Preliminary Plat Review
- _____ Final Plat Review
- _____ Planned Unit Development Plan Review
- _____ Minor Subdivision Review

B. Parcel Identification Number(s) of Property: _____

Legal Description of Property: (Please Attach Metes & Bounds Description)

C. Required information:

1. Name of Plat: _____
2. Location: _____
3. Gross Area: _____
4. Number of Lots: _____
5. Current Zoning Classification(s): _____
6. Desired Zoning Classification(s): _____
7. Current Zoning Classification(s) of Adjacent Parcels: _____
8. Name of Pending Street Name(s) Included in Development:

9. Name & Address of Land Surveyor/Engineer: _____

D. Does the proposed preliminary plat require rezoning?

- _____ Yes, Explain _____
_____ No

E. Is the proposed preliminary plat consistent with design standards and other requirements of the City of Sauk Centre Subdivision Ordinance, Zoning Ordinance and Comprehensive Planning documents?

- _____ Yes, skip to F.
_____ No, if 'No' applicant must complete items below in italicized print.

The request(s) which I/we desire for our property require a variance from the following section(s) of the Sauk Centre City Code:

Section _____ Section _____ Section _____

Proposed variance(s):

What special conditions and circumstances exist which are particular to the land, structure or building(s) involved which do not apply to the land, structures or building(s) in the same zoning classification (attach additional pages as needed)?

Do any of the special conditions and circumstances result from your own actions (if the answer is yes, you may not qualify for a variance)? _____

What facts and considerations demonstrate that the literal interpretation of the zoning or subdivision code or other City code/plan would deprive you of rights commonly enjoyed by other properties in the same district under the terms of the zoning code (attach additional pages as needed)?

State your reasons for believing that a variance will not confer on you any special privilege that is denied by the code to other lands, structures or buildings in the same district:

State your reasons for believing that the action(s) you propose to take is/are in keeping with the spirit and intent of the code?

State your reasons for believing that a strict enforcement of the provisions of the code would cause undue hardship. Undue hardship means that the property in question cannot be put to a reasonable use if used under the conditions allowed by the code. Economic considerations alone shall not constitute an undue hardship under the terms of this code as referenced in state statutes:

- F. Describe the physical characteristics of the site, including but not limited to, topography; erosion and flooding potential; soil limitations; and, suitability of the site for the type of development or use contemplated.**

- G. Describe the fiscal and environmental impact the proposed development will have on adjacent property owners and the City of Sauk Centre.**

- H. If Application is for a PUD, provide a statement that generally describes the proposed development and the market which it intends to serve and its demand in relation to the city's Comprehensive Plan and how the development is designed, arranged and operated in order to permit the development and use of neighboring property in accordance with the regulations and goals of the city.**

- I. Applicants for preliminary plat review must provide with this application the names and addresses of all adjoining property owners within 350 feet of the subject property.**

- J. Attach completed copy of applicable submittal checklist(s) with application.**

I/We understand that any work to be done will require reimbursement to the city for any engineering, consulting, mapping or studies that may have to be done in conjunction with this subdivision. This includes any fees in conjunction with preliminary or final plats. In addition a fee of \$200.00 must be submitted along with the application. By signing this application below, I/We are hereby acknowledging this potential cost. The applicant hereby waives his/her right to review and action within 60 days of submittal of a complete application and understands the city may require additional time for a complete review.

Applicants Signature(s)

Date

Property Owners Signature(s)

Date