

Property Owners please share this information with your contractor if not acting on your own behalf.

Attached please find your Building Permit and Inspection Form. Your signed, approved application is your Building Permit. Please retain this with your records.

The Inspection Form must be posted at the construction site in a conspicuous street side location (i.e. post, tree, etc.) The paper is water proof so do not cover with plastic or the like. The items circled or noted items on the orange and white inspection sheet are those which require inspection(s). After each inspection, the Building Official will sign and date the form.

To schedule an inspection contact:

Duane Ostrowski, Building Official
1-500-425-8736 (Mobile)
(320) 808-8736 (Cell)
(320) 594-6269 (Home)

**PLEASE PROVIDE 24 HOUR NOTICE TO
SCHEDULE INSPECTIONS**

Note: Inspections must be called for a minimum of 24 hours in advance. If a required inspection is not completed and it is determined there is non-compliance of Building Code requirements, this could cause work to cease and/or require removal of completed work.

**No occupancy is permitted until final inspection is completed
and certificate of occupancy is issued.**